



*Annual general meeting*

*9<sup>th</sup> October 2021*

Attendees:

Cindy Radomsky  
Inge Rall  
Lee (Petra-Lee)Louw  
Paula Leaver  
Petronell Vorster  
Anne-Marie Kayne  
Emma Platt  
Lida Stander  
Lizel Sieberhagen  
Loretta Nieuwoudt  
Louwrens Burger  
Robin Thesen-Smith  
Elsabe Potgieter  
Maret van Rensburg  
Preller van der Merwe  
Laura Wood – apologies but left her proxy  
Debbie Boeyens  
Janeen van der Walt

**AGENDA**

1. Opening
  - Cindy opened the meeting at 2pm.
2. Welcome
  - Cindy reminded us that this is our third AGM and we can be rightfully proud of everything we have achieved to date. She welcomed everyone, and thanked them for giving up their Saturday afternoon.
3. Annual Report of President
  - Cindy read through her president's report which is attached hereto.

4. Annual Report from Provincial Bodies (ECCTRA, WECTRA, GAUCTRA) - these reports are attached to the minutes.
  - Paula read her president's report and Lida read their report. Western Cape report not yet submitted but read by Maret. Gauteng reported by Anne-Marie. Cindy emphasized that the spirit of DRASA is working as a team.
  
5. Financials (Overview of finances as at Sept 2021 incl Nationals)
  - Emma reviewed the financials and confirmed that Management accounts have been completed to September.
  - Income statement – DRASA has made a loss due to having to support National's expenses of R20k, which was unbudgeted.
  - 2022 budget proposal – R60k based on possible future membership and proposed fees. A possible club affiliation fee that is contributed to the provincial funds. It also includes a clinic fee that will be contributed to the province.
  - There was some discussion of increasing the day rider's fee or changing this day rider option to being an annual event or creating a temporary membership. Cindy raised some concerns in this regard based on insurance and other issues. It was decided to vote on this issue outside of the AGM.
  - A question was raised in respect of increasing our fees for single day riders to R200 – no final decision was taken.
  - A provincial levy of R25 was proposed but also not approved in the meeting.
  - All decisions to be debated further by the council and decisions will be communicated to the membership in due course.
  
6. Ratification of Rules (any rule changes and ratification of current rules and any new rules or rules to be changed)
  - A: Keep moving forward Rule – **Approved**
  - B: Clubs must host 1 ride and 2 clinics per annum to stay affiliated to DRASA – **Approved** (information about the various clinic types will be shared on website)
  - C: All Pleasure rides consist of minimum two (2) legs, Trail two (2) legs and Summit minimum three (3) legs- **Approved**
  - D: Ride Awards – **Approved** - after some discussion in which it was emphasized that it is very confusing when people don't know the difference between scores and points. It was also discussed that we want to encourage participants to start riding slightly longer distances. Looking for overall division awards to reward riders who are going on their longest possible distance.
  - E: Year End awards - **Approved**
  - F: Team Selection Criteria - **Approved**
  - G: Horsemanship Judging and criteria - **Approved**
  - H: Admin members - **Approved**
  
7. Provincial Structures and responsibilities (clarification of duties and structure) including introduction of Levies/funds

- This was discussed during the budget debate in terms of provincial levies and fees.
- Clarification of duties and structure were not fully discussed.

8. Calendar Dates (including Nationals 2022)

- Calendar dates needed for rest of year by end of next week

9. Fees for 2022. Dates to be finalized and announced

- Must finalize fees before 1 November
- R450 to renew (early bird 10% 1 November)
- R650 new members (14 months riding if join by 1 November)
- No final agreement was reached during the meeting and will be discussed and announced after the meeting. However, the principles were agreed.

10. Logbook's introduction

- New logbooks – don't print for every ride
- Each member will get a logbook that is filled in at each ride and they will be designed to last for three years.
- Cost of book separate and will be purchased apart from membership

11. Timekeepers/ Horsemanship Judges minimal standardized rates

- Standardized minimum fee (unless separately negotiated) – still to be confirmed with Council. Agreed.

12. Year End Awards – share on council group then share on Facebook

- The year-end awards were announced during the meeting and Petronell will share the certificates etc. with the Council on the WhatsApp group and then Cindy will announce formally on the Drasa Facebook page. Well done to all the participants and winners.

13. Next AGM Date

- The next AGM will be midyear next year but can only take place after the last Nationals competition.

14. Closing

- Cindy thanked everyone for attending

Meeting end 4pm

## Content from Agenda discussed during the meeting for ease of reference

### Rule Change Motivations (all changes highlighted in red and bold)

#### **A: Keep moving forward Rule**

14.8. No lack of forward motion will be allowed within 3km of the finish line. A board/marker will demarcate the 3km zone and any rider ceasing forward motion in that zone will be disqualified.

**14.9 Horse AND rider must keep moving forward at a normal walking pace (between 4 -6 km/h) when approaching the finish line. (Rider is not allowed to move so slowly the horse and rider are nearly stationary, or weave or do serpentines to the finish line to make up time).**

**14.9.1 A time penalty of 5 min will be added for every meter the rider and horse are not moving forward at a normal walking pace.**

**14.9.2 If an unplanned dismount takes place within the 3km zone, the rider must be allowed to mount his/her horse.**

Some riders when coming in too fast for nominated speed are walking in so slow they are almost stationary. The last few kilometers are not the place to correct your speed or time. One must nominate a speed that is achievable and gives you a comfortable and safe ride for your horse's fitness and gait.

#### **B: Clubs must host 1 ride and 2 clinics per annum to stay affiliated to DRASA.**

3.4. **Clubs:** Any club can affiliate to DRASA to offer CTR as a sport within a Club. Criteria for affiliation will be set as: hosting one (1) event per annum, **two (2) clinics per annum**, having 2 judges trained by DRASA, nominating one member to stand on the club Exco who is affiliated to DRASA and acts as the DRASA representative and will thus represent the Club on the DRASA Provincial Council. The Club Affiliation documents with all attachments will have to be completed and submitted to the Provincial Council for approval. Clubs will have to apply for renewal each year.

Clinics are essential to draw new riders into CTR and the Club membership. They are marketing tools in a non competitive atmosphere for non affiliated and interested members. They are good fund raisers for the club. They can be educational events for existing members. They are cheap to host and easy to organise.

#### **C: All Pleasure rides consist of minimum two (2) legs, Trail two (2) legs and Summit minimum three (3) legs**

**7.3.10. All Pleasure Rides will be held over minimum two (2) legs**

**7.3.9. All Trail Rides will be held over minimum two (2) legs**

**7.3.9. All Summit Rides will be held over minimum three (3) legs**

Clarification of wording

#### **D: Ride Awards**

##### **17.1. Ride Awards**

Top Vet **Points** per Division for Junior and Open Riders  
Top Time **Points** per Division for Junior and Open rider

Top Horsemanship **Points** per Division for Junior and Open Rider

Top Overall **Points** per Division for Junior and Open Rider

**Ride Management may also award top scores (out of 300) or Top Vet (out of 100), Time (out of 100) and Horsemanship (out of 100) Scores per Distance at their discretion. These do not count towards Annual awards or Qualifications and are not official awards**

Winning Team based on overall **Points (best 3 Points of 4-man team)**

Reason for changing awards based on scores to points:

Scores are the marks out of 100 for Horsemanship, time, and Vet. They are purely based on the marks achieved and take no consideration of distance ridden. It is unfair to combinations who ride the longer distances WITHIN the division (example 20kms against 10kms in Pleasure Division). It is considerably more difficult to achieve higher points when riding the longer distances – the horses must be fitter and more strategically ridden to achieve good vet scores, the speed nominated is more difficult to achieve with a longer distance with more water points and usually more difficult terrain and a rider finds it more taxing to ride well and handle the trail when looking at horsemanship scores over longer distances. We need to reward the Horse/Rider combination who is competing at the highest level of their Division.

## 8.5. Scoring Rules

### 8.5.1. 1) Horsemanship: Max score = 100 HSP (HSP = Horsemanship ScorePercentage)

The Score sheet is as below:

Pre-ride HS total scoring out of 30 (Tack and equipment 10, mount/dismount 5, Aids/Seat 10 and Grooming/lesions 5, Trail Equitation total scoring out of 10 (5 for each leg) Stabling/Containment total score out of 5.

Final in Hand inspection total score 5

If the rider is awarded 18 and 8 and 8 and 4 and 4 and 4 then the rider has a total of 46 out of 60

Calculation:  $((18+8+8+4+4+4) / (30+5+10+5+5+5))$

$\times 100 = 77 \text{ HSP}$

**To convert that to the HMS Points the conversion is as follows: Distance ridden (example 40kms)  $\times (77/100) = 30.8 \text{ HMS}$**

### 8.5.2. Vet Max Score = 100 VSP (VS = Veterinary Score Percentage) Vet Judge at Pre ride and at each leg

The Vet score for each leg is out of 10 each

The scores are added up for pre ride vetting and each leg. If the rider is awarded 9, 7, and 5 then the rider has a total of 21 out of 30

Calculation:  $((9+7+5) / (10+10+10)) \times 100 = 70 \text{ VSP}$

**To convert that to the Vet Points the conversion is as follows: Distance ridden (example 40kms)  $\times (70/100) = 28.0 \text{ VP}$**

### 8.5.3. Time Score = 100 TSP (TSP= Time Score Percentage) Time points accumulated on each leg.

Example: Rider chooses 15 km/hr and rides 14.5km/hr and 16km/hr respectively on each leg.

Error 1st leg is 0.5km/hr and error on 2nd leg is 1.0km/hr. The total error would be  $0.5 + 1.0 = 1.5$ .

We then take what % is 1.5 of 15 away from the 100 TSP = 90

TSP Calculation:  $15 - 14.5 = 0.5$   $16 - 15 = 1.0$

Total error =  $0.5 + 1.0 = 1.5$

1.5 of 15km/hr =  $(1.5 / 15) \times 100 = 10\%$

Total error =  $(100 - 10) = 90 \text{ TSP}$

**To convert that to the Time Points the conversion is as follows: Distance ridden (example 40kms)  $\times (90/100) = 36.0 \text{ TP}$**

## E: Year End Awards

### 17.2. Year End Awards

**The DRASA Competitive year concludes with the National Championship over 3 days.**

Winner of Vet **Points** per Division for Junior and Open Riders **for the competitive year**

Winner of Time **Points** per Divisions for Junior and Open rider **for the competitive year**

Winner of Horsemanship **Points** per Division for junior and Open Rider **for the competitive year**

Winner of Overall **Points** per Division for Junior and Open Rider **for the competitive year**

**Awards are calculated by using the 4 days best Points for the competitive year: 1 multiday and 2 single day rides. A rider can therefore only come into contention for a year-end award if they have met the criteria of having ridden 3 complete events of which 1 is a multi-day.**

Clarification of wording as well as the previous explained reason for awarding awards based on Points and not Scores.

## **F: Team Selection Criteria**

### 17.3. National Championships

The National Championships may be **held around mid-year based on** National Council decision.

Provincial Teams of minimum 3 horse/rider combinations will be chosen before Nationals of the year based on the Selection Criteria as set down in the PROVINCIAL DISCIPLINE COLOUR SELECTION CRITERIA.

**To qualify for participation in the National Championships:**

**Horse and Rider combination must successfully complete a minimum of 3 rides (one of which must be a multi-day Ride) in the Division/Age Group they wish to enter at the Championships in the competitive year ending 1 month before the Nationals. The Rider and Horse combination must complete 2 single day rides and a 2-day multiday ride where 1 day is at the highest division distance and one day may be at a lesser distance.**

**Example: To qualify to enter any Trail Division rides at Nationals: the combination must have successfully completed 2 Trail single day ride plus 1**

**multi day ride where one day must be in the Trail Division and the other day could be in another division.**

Clarification of wording to enable better understanding

## **G: Horsemanship Judging and criteria**

**8.3.3. All horsemanship judging criteria and scoring is the responsibility of the Judges Panel and all changes to such must go through the Panel and to Council for agreement.**

**8.3.4. All queries/complaints regarding scoring will be addressed by the rider to the Senior Judge on the day of the event. The judges present at the ride will convene a discussion and a majority ruling will be obtained that day. If the rider is still not satisfied any further complaint will be only entertained via the formal complaints process to be taken to the Chief Horsemanship Judge to be further discussed and agreed on by the Judges Panel and DRASA Council**

## **H: Admin members**

3.5. The Ride Manager and Horsemanship Judges and Officials who do not ride will be given free membership of DRASA for a period of one year as they will be responsible for organizing, judging and running the club DRASA membership, representing the club on the DRASA provincial Council and the Club DRASA ride. Affiliation is done as an Admin member on the DRASA website. **These**

**officials must also be activated as a member of an affiliated DRASA Club and will be prohibited from officiating at rides, clinic or meetings if not an active Admin member. Club membership fees and structure are determined by the Club Councils**

## **7. Provincial Structures and responsibilities**

Provincial Councils are composed of the Clubs present in that province and have control of the following:

Provincial Associations must Sanction all Events Clubs wish to put on in their province and then forward the sanctioning agreement to DRASA head office for loading.

Provincial Associations must collate all votes and nominations and queries from the Clubs and Participant members to the National Council when so required

Provincial Associations approve Club affiliations and forward to the Council for approval

To assist Provincial associations in financing their duties, including buying equipment and hosting Nationals and Provincial Championships we wish to include a Provincial Riders Levy of R50 on each and every entry fee for Riders entering events in the province. This fee will be part of the Ride Entry Fee and will be paid into the DRASA national bank account with the entry fees. DRASA will invoice the Provincial Council with the amount of Entries x R50 and these monies will be held for the Provincial Council. Control and accounting of these funds will be within the ambit of the DRASA President and Treasurer with regular balance sheets provided. The Provincial Council will invoice DRASA when they wish to draw this money for any reason. Such withdrawals will be approved by the Provincial President and Treasurer with an attached motivation for the use of this money.

## **8. Calendar Dates (including Nationals 2022)**

We propose that an annual calendar of events and clinics be finalised before end of October each year and be submitted to DRASA National to be published on the website. This must be finalised and approved by the Provincial Council and submitted with proposed dates of rides and clinics for the DRASA competitive season (from after Nationals up to and including Nationals). All venues and Divisions and other details of these events can be finalised on the ride sanctioning document submitted by Provincial Council to DRASA as within 30 days of the event. This is to ensure that Riders can plan their season in advance.

## **9. Fees for 2022**

Member affiliation fees will be finalized at an SGM to be held in November and announced on the website and fb group by the End of November to enable members to affiliate before the first ride of this season.

## **10. Logbooks introduction**

Logbooks will be introduced for each affiliated full member from the next season. Clinic Riders and Single Event Riders will be given single page vet cards and Horsemanship scoring cards for their events. Riders will buy their Logbooks for a set amount at Affiliation and they should be sufficient for minimum of 20 Rides. The logbooks will contain the standardised Horsemanship and Vetting Cards per day of each event plus a page for Time scores. These details of Ride, event, distance and horse name will be completed by the Rider and handed in at registration of each ride. The logbooks will be checked and returned to the rider and they will be kept by the Rider and presented to the vet at the Pre Ride Vet check and all subsequent vet checks and to the judges at the Pre Ride horsemanship tests and Final Horsemanship Check.

Judges will keep the Logbooks after the Final Horsemanship check and complete the Trail and Containment scores and submit to the Timekeeper for input into the Scoring system and checking.

The Timekeeper and/or assistant will write final scores and points into the Logbooks and they will be handed back to the Rider on presentation of the Vet Release card. The Rider will then have all scores and comments at their disposal for their information. If a logbook is lost or full a new one will have to be purchased by the Rider as no rider will be allowed to compete without a logbook

#### **11. Timekeepers/ Horsemanship Judges minimal standardised rates**

The Horsemanship judges Panel and the Timekeepers Panel will draw up and agree minimal standardized rate for their services. These rates will be approved by Council and updated each year if necessary. Any agreement by individual clubs/ Ride Manager and Judges/Vets and Timekeepers may supersede these rates according to an agreement between the parties but these are suggested as standard working agreements. We have suggested rates for Vets already and must formalize the other officials fees. Unless an agreed rate is set by management and the Judges and Timekeepers the standardized rates on the website will apply.